How to View Your Time Ticket (Registration Time) in R'Web

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How to View Your Time Ticket (Registration Time) in R’Web

INTRODUCTION AND PURPOSE

Registration dates and times in R’Web are referred to as Time Tickets. Registration eligible students will receive time tickets for any given term. During the process of assigning time tickets certain populations are given priority registration status. After this, time tickets are determined by a student's number of earned units—highest number to lowest number and class. Therefore, a senior with 172 earned units will receive an earlier time ticket than a senior with 145 earned units.

UCR has two phases of registration – the First Pass where undergraduates are limited to 17 units and the Second Pass when this limit is lifted, which includes Makeup/Open Enrollment. Time ticket periods are used and automated for the First and Second Pass.

Students with pending transfer units should be aware that these units will not be calculated toward their UCR unit total until official transcripts from each school attended have been received and reviewed by the Office of Undergraduate Admissions and Advising Staff.

Time tickets can be accessed a few different ways. This document will demonstrate how to view time tickets from:

1. Prepare for Registration within the Registration icon of R’Web
2. Student Profile

PROCEDURES

VIEW TIME TICKETS IN REGISTRATION

2. Enter your UCR NetID and password.
3. Select the Registration icon in R’Web.
4. Select **Prepare for Registration**.

5. Select the appropriate **Term** and press **Continue**.

6. The **Time Ticket** is available to view in **Registration Status**. A time ticket is the time period in which you can enroll in classes and adjust your schedule.
Prepare for Registration

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Registration Status

Term: Fall 2015

Time tickets allow registration at this time. Please register within these times: 05/18/2015 08:00 AM - 06/05/2015 11:59 PM 06/08/2015 08:00 AM - 06/12/2015 11:59 PM 09/02/2015 08:00 AM - 09/16/2015 11:59 PM 09/17/2015 08:00 AM - 10/10/2015 11:59 PM

Permit Override

1. You have received a Permit for CRN Not Applicable, CHEM001A (GENERAL CHEMISTRY), type: Pre-requisite Only
2. You have received a Permit for CRN Not Applicable, CHEM071A (GENERAL CHEMISTRY LABORATORY), type: Pre-requisite Only
3. You have received a Permit for CRN Not Applicable, EE001A (ENGINEERING CIRCUIT ANALYSIS I), type: Pre-requisite Only
4. You have received a Permit for CRN Not Applicable, ENGL001A (BEGINNING COMPOSITION), type: Pre-requisite Only
5. You have received a Permit for CRN Not Applicable, HNPS097 (HONORS LOWER- DIVISION RESEARCH), type: Pre-requisite Only
6. You have received a Permit for CRN Not Applicable, HNPS097 (HONORS LOWER- DIVISION RESEARCH), type: Faculty/Department Approval Only
7. You have received a Permit for CRN Not Applicable, MATH004 (INTRO COLL MATH BUS & SOC SCI), type: Pre-requisite Only
8. Your class standing for registration purposes is Freshman

7. **Registration Status** also displays:
   a. If student status permits registration.
   b. If there are holds that prevent registration.
   c. If academic status prevents registration.
   d. If permits assigned to the student allow registration in a course or in a section.
   e. The student’s class standing for registration purposes.
   f. The student’s primary curriculum and catalog.

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**VIEW TIME TICKETS FROM THE STUDENT PROFILE**

2. Enter your UCR NetID and password.
3. Select the **Student Profile** icon in R’Web.
4. Select the appropriate **term** on the top left.

5. In the student profile there are two ways you can view your time ticket for the term.  
   a. The first option is available by selecting **Are you Ready to Register** on the left hand side. This displays the page above where the time ticket can be viewed in **Registration Status**.
b. The second option is to select **Registration Notices** on the upper right side of the header. This option allows you to remain in the student profile.

   i. Registration Notices also displays:
   
   - If **student status** permits registration.
   - If **academic status** prevents registration.
   - If a student has cancelled, withdrawn, or lapsed for the term in the **Enrollment Status**.
How to View Your Time Ticket (Registration Time) in R’Web

1. Log in to R’Web.
2. Once logged in, navigate to the "Curriculum and Courses" section.
3. Scroll down to "Time Tickets." This section is highlighted in yellow.
4. Click on the "Time Tickets" section to view your scheduled registration times.
5. Review the time slots for each course to ensure you are registered for the correct times.

Advisors are not assigned for the selected term.